



# Texas Capitol Event Spaces & Fees FAQ

Photos and Request Forms: [www.tspb.texas.gov/plan/events/requests.html](http://www.tspb.texas.gov/plan/events/requests.html)

Email: [Capitol.Events@tspb.texas.gov](mailto:Capitol.Events@tspb.texas.gov) | Phone: (512) 463-3051

Event Space	Features / Capacity	Fees
<b>Capitol South Steps</b>	<p>Customary space for rallies, demonstrations, performances, or public ceremonial events. The South Steps platform area provides a ready "stage" riser with an area for attendees or audience below. *This reservation would not be for the stairs leading up to the South Entrance, but the platform area below. Electrical power or equipment rental available here for a fee, but is not required for reservation.</p> <p><b>Capacity:</b> flexible</p>	<p><b>Electrical Power:</b>            \$35.00 / hour (Mon.- Fri. 7AM - 4PM)            \$127.50 / hour (Mon.- Fri. after 4PM)            \$127.50 / hour (Saturday)            \$170.00 / hour (Sunday &amp; National Holidays)</p> <p><b>Lectern Rental:</b> \$50 per event  <b>Chairs (10 max):</b> \$50 per event  <b>Additional fees may be collected for clean-up or turf recovery</b></p>
<b>Great Walk</b>	<p>Typically an add-on if a south steps event wishes to have information tables (no campaign, fundraising, or commercial promotion). No electrical power or rentals are available in this space.</p> <p><b>Capacity:</b> flexible</p>	None
<b>Southwest/ East Lawn</b>	<p>May be reserved for public activity based events or public luncheons. Luncheons must be open to any and all comers and free of charge. Tents for luncheons must be provided by the event holder and subject to Capitol and Fire Marshal inspection. Fees for use of tents may be collected. No electrical power or rentals are available in these spaces.</p> <p><b>Capacity:</b> flexible</p>	<p><b>Tent Area Use Fee:</b> \$500            (includes flagging of irrigation lines, hauling of bagged trash during event, and turf recovery following)</p>

Event Space	Features / Capacity	Fees
<b>Capitol Rotunda</b>	<p>May be reserved for performance-based events. Typically choir, instrumental performances, or dance. Space is limited to maintain ingress and egress. Electrical power or equipment rental available here for a fee, but is not required for reservation.</p> <p><b>Capacity:</b> about 200 persons given that egress is not obstructed.</p>	<p><b>Electrical Power:</b> \$35.00 / per event  <b>Lectern Rental:</b> \$50 per event  <b>Chairs (10 max):</b> \$50 per event</p>
<b>Extension Open Air Rotunda</b>	<p>May be reserved for performance-based events. Typically choir, instrumental performances, or dance. Space is limited to maintain ingress and egress. Electrical power or lectern rental is not available, but chairs may be rented if available.</p> <p><b>Capacity:</b> about 200 persons given that egress is not obstructed.</p>	<p><b>Chairs (10 max):</b> \$50 per event</p>
<b>Legislative Conference Center (LCC)</b>	<p>Large multi-purpose and multi-room conference center. Food is permitted in this space for events including catered events. Alcohol permitted after 5:30 pm. A/V is very minimal in this room but event holders are allowed to bring in their own A/V equipment subject to SPB approval. There are two breakout side rooms immediately adjacent.</p> <p><b>Capacity:</b> Main room - up to 150 seated, up to 200 maximum. Side Rooms - 10 maximum</p>	<p><b>Main Room:</b>            \$400/day or \$200 for any 4-hour time block which would include set-up and breakdown.  <b>Side Rooms:</b> \$50/per room</p>
<b>Capitol Auditorium</b>	<p>Large multimedia theater style room with a stage and fixed seating. Has A/V systems in the room including a large scale projection system. No food or drink is permitted in this space.</p> <p><b>Capacity:</b> 350</p>	<p><b>Main Room:</b>            \$400/day or \$200 for any 4-hour time block which would include set-up and breakdown.</p>
<b>Ground Floor Rotunda (Exhibit Space)</b>	<p>Rotunda space one floor below the 1st floor of the Capitol. Gallery-like aesthetic with some lighting and plenty of electrical power for approved displays. Space may only be reserved for exhibits.</p> <p><b>Capacity:</b> flexible</p>	None
<b>Extension South Gallery (Exhibit Space)</b>	<p>Hallway gallery in the Capitol Extension. Ideal for static non-interactive displays. Natural light via skylight. "Manned" exhibit booths are discouraged from this space.</p> <p><b>Capacity:</b> flexible</p>	None
<b>Extension North Gallery (Exhibit Space)</b>	<p>Hallway gallery in the Capitol Extension. Ideal for static non-interactive displays. Natural light via skylight. "Manned" exhibit booths are discouraged from this space.</p> <p><b>Capacity:</b> flexible</p>	None